



SOURCES OF SUPPLY TENDER DOCUMENT

Document number: QF-06.20.MTC013-F-009

Quality Management System

Originated by:
Town Treasurer

Approved by:
CEO

Date of revision:
01/02/2026

Revision no: 1
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MATSAPHA TOWN COUNCIL



**TENDER NUMBER:
MTC 001 OF 2025/2026**

ANNUAL SOURCES OF SUPPLY FOR GOODS, WORKS AND SERVICES

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MATSAPHA TOWN COUNCIL



ANNUAL SOURCES OF SUPPLY

The Matsapha Town Council (MTC) invites sealed tenders to be registered into the Municipal Council of Matsapha supplier data base for a period of one (1) year after which the database will be reviewed in a similar process. The main objective is to appoint Tenderers who will be shortlisted for request for quotations (RFQ) whenever the need to procure arises, especially commonly used items. Tenderers will be allowed to purchase up to five (5) tender documents, and they are expected to respond adequately to each and every document purchased.

The tender document will be downloaded from the Eswatini Public Procurement and Regulatory Agency website (www.esppra.co.sz) and the Matsapha Town Council Website (www.matsapha.co.sz) respectively.

More details on the requirements are provided in the Invitation to tender document, which may be purchased from the Matsapha Town Council's Civic Offices for a non-refundable fee of E500. The method of payment shall be cash or EFT, payable to the Matsapha Town Council.

Tenders shall be valid for a period of **90** days after bid opening.

Tenders must be submitted in sealed envelopes and deposited into the Tender Box located next to the Council's revenue offices at the following address.

MATSAPHA TOWN COUNCIL
P.O. Box 1790 Civic Offices, Corner Police College Road and Airport Road
Matsapha
Eswatini

Tenders must be delivered not later than **1000 hours Friday February 21, 2025** at which time the Tender will be opened in public. "Late tenders will be rejected strictly".

Tenders should be submitted in plain sealed envelopes and clearly marked:

"CONFIDENTIAL"
Tender No. MTC 001 - 2025/2026 ANNUAL SOURCES OF SUPPLY

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(Not to be opened 1000 hours February 21, 2025)



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The Matsapha Town Council reserves the right to accept or reject any tender without giving reasons thereof and does not bind itself to accept the lowest or any tender.

Lucky N. Sukati
Town Clerk

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SECTION 1: INSTRUCTIONS TO TENDERERS

DISCLAIMER:

The contents and information provided in this Invitation to tender are meant to provide general information to interested parties. The successful Tenderer will be required to execute an Agreement with the Council that will govern the rights, duties and obligations between the Council and the successful Supplier. Accordingly, the terms set forth within this Invitation to Tender do not constitute any contract of employment between the Council and the successful Tenderer. Moreover, the Council accepts no responsibility for any omissions or deletions relating to this Invitation to Tender.

DEFINITIONS:

- a) "Council" Means the Matsapha Town Council
- b) "Tenderer" Means any entity or person that may provide or supply and deliver the goods, works or services required by the Council.
- c) "Day" Means calendar day, not unless specified.
- d) "Tender" Means the Tender document.
- e) "RFT" Means the Request for Tender or Invitation to Tender to be prepared by the Council for the selection of Suppliers.
- f) "Goods" Means the goods to be provided or supplied and delivered by the Tenderer.
- g) "Services" Means a system of supplying customer needs and utilities.
- h) "Works" Means construction services, demolition, repair or renovation of a structure.

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1.0 INTRODUCTION

- 1.1 Tenderers are invited to submit their tenders on the basis for contract negotiations and ultimately for a signed Contract with the selected Tenderers.
- 1.2 This Tender document is not a recommendation, offer or invitation to enter a contract, agreement or any other arrangement in respect of the goods to be supplied. The supply and delivery of goods, services and works is subject to observance of selection process and appropriate documentation being agreed between the Council and any successful Tenderer as identified by the Council after completion of the selection process.
- 1.3 Tenderers should familiarise themselves with local conditions, the Kingdom of Eswatini Procurement Act of 2011, Public Procurement Regulations of 2020 and take them into account in preparing their Tender document. Tenderers are advised to visit the Council before submitting their Tender documents. Tenderers should contact the Council Representative to arrange their visit or to obtain additional information.

Procurement Officer
Matsapha Town Council
Swaziland
Tel: +2682518 6637
ngwenyas@matsapha.co.sz

- 1.4 Tenderers should ensure that the Council Representative is advised of the visit in adequate time to allow them to make appropriate arrangements.
- 1.5 Tenderers shall bear all costs associated with the preparation and submission of their Tender and contract negotiation. The Council is not bound to accept any tender and reserves the right to annul the selection process at any time prior to Contract award, without thereby incurring any liability to the Tenderers.

CONFLICT OF INTEREST:

- 1.6 The Council requires that Tenderers provide professional, objective, and impartial advice and always holding the Council's interests' paramount, strictly avoid conflicts with other assignments or their own corporate interests and should observe the highest standard of ethics, values, code of conduct, honesty and integrity while executing the assignment.
- 1.7 Without limitation on the generality of the foregoing, Tenderers, and any of their affiliates, shall be considered to have a conflict of interest and shall not be recruited, under the circumstance below:

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1.7.1 A Tenderer (including its Personnel and sub-Tenderers) that has a business or family relationship with a member of the Council’s staff who is directly or indirectly involved in any part of (i) the preparation of the tender documents, specifications, Terms of Reference / Scope of Work of the assignment, (ii) the selection process for such assignment, or (iii) supervision of the Contract and (iv) approvals authority, may not be awarded a Contract.

1.7.2 Tenderers have an obligation to disclose any situation of actual or potential conflict that impacts their capacity to serve the best interest of the Council, or that may reasonably be perceived as having this effect. Failure to disclose said situations may lead to the disqualification of the Tenderer or the termination of its Contract.

FRAUD AND CORRUPTION:

1.8 The Council requires that tenderers and their agents (whether declared or not), personnel and sub-Tenderers observe the highest standard of ethics during the selection and execution of the required supply of goods, works and services. In pursuance of the above, the Council defines the terms set forth below as follows:

1.8.1 “Corrupt Practice” - is the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence improperly the actions of another party.

1.8.2 “Fraudulent Practice” - is any act or omission, including misrepresentation that knowingly or recklessly misleads, or attempts to mislead, a party to obtain financial or other benefit or to avoid an obligation.

1.8.3 “Collusive Practices” - is an arrangement between two or more parties designed to achieve an improper purpose, including to influence improperly the actions of another party.

1.8.4 “Coercive Practices” - is impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party.

1.8.5 The Council will reject a tender for award if it determines that the Tenderer recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices in competing for the contract in question.

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TENDER REQUIREMENTS:
(compliance Documents)

| Number | DOCUMENTS |
|--------|---|
| 1 | Certified copy of valid Trading License, |
| 2 | Original/Valid Tax Compliance Certificate, |
| 3 | Certified copy of current Labour Compliance Certificate, |
| 4 | Certified copy of ENPF Compliance Certificate |
| 5 | Certified copy of Form J and Form C |
| 6 | Financial Statements for the past 3 months, |
| 7 | Names and Contacts of at least (3) Reference Customers, |
| 8 | Certified copy of a Certificate of Incorporation, |
| 9 | Certified copy of Police Clearance for All company Directors, |
| 10 | Certified copy of proof of Legal Joint Venture (where necessary), |
| 11 | Certified copy of Construction Industry Council registration |
| 12 | Original Matsapha Town Council receipt or any other Proof of payment (EFT) (E500.00). |

- 1.9 The Tenderers are invited to submit sealed tenders.
- 1.10 Tenderers may submit more than one tender but not exceeding five (5). If a Tenderer submits or participates in more than one tender, such Tender shall not be disqualified.
- 1.11 The Tenderer’s Tender shall be written in the English Language.
- 1.12 Tenderers must submit the **original** and **three copies** of the tender document, in each and every tender the tenderer decides to respond to.
- 1.13 Tender shall contain no interlineations or overwriting, except as necessary to correct errors made by the Tenderers themselves. The person who signed the tender document must initial such corrections.
- 1.14 An authorised representative of the Tenderer shall initial all pages of the original Tender document. The authorization shall be in the form of a written power of attorney accompanying the tender or in any form demonstrating that the representative has been duly authorised to sign. The signed Tenders shall be marked

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"ORIGINAL". The tender must be submitted accompanied by the Tender Submission Form annexed hereto as Annexure 1 as well as the DECLARATION OF ELIGIBILITY form attached as Annexure 2.

- 1.15 The Tender shall be marked "ORIGINAL" or "COPY" as appropriate. All required copies of the Tender are to be made from the original. If there are discrepancies between the original and the copies of the tender, the original governs.
1.16 The original and all copies of the Tender shall be placed in a sealed envelope clearly marked "TENDER NO..... & Tender Name" (depending on which tender the bidder chooses), with a warning "DO NOT OPEN UNTIL 21 FEBRUARY 2025 AT 1000 HOURS".
1.17 The envelopes containing the Tender shall be placed into an outer envelope and sealed. The Council shall not be responsible for misplacement, losing or premature opening if the outer envelope is not sealed. This circumstances may be the case for Tender rejection.
1.18 The Council shall open the tender document immediately after the deadline for their submission.
1.19 All Tenders, including supporting documents, submitted to the Council become the property of the Council.
1.20 Tenders in response to this Invitation to Tender shall be valid for Ninety (90) days. At the end of the Ninety (90) days, the tender may be withdrawn at the written request of the Tenderers. If the tender is not withdrawn at that time it remains in effect until an award is made if approved.

2.0 CLARIFICATION AND AMENDMENTS OF TENDER DOCUMENTS

- 2.1 All queries relating on the Tender, technical or otherwise, must be either in writing or by email only and will be attended to by the Council only in respect of queries that were received Ten (10) days before the submission date. The Council will reply, without any obligation in respect thereof, to every reasonable query raised by the Tenderers in the manner specified.
2.2 At any time before the submission of the Tender, the Council may for any reason, whether at her own initiative or in response to a clarification requested by an invited tenderer, amend the Tender document. Any amendments shall be issued in writing through addenda which shall be published on the ESPPRA Website and will be binding to all tenderers. The Council may, at her discretion, extend the deadline for the submission of Tenders if the amendment is substantial.

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3.0 RIGHT TO REJECT TENDERS

3.1 The Council reserves the absolute and unconditional right to reject the response to this tender if it is not in accordance with its requirements and no correspondence will be entertained by the Council in the matter. The tender is liable to be rejected if:

3.1.1 It is received after expiry of the due date and time.

3.1.2 It is not in conformity with the instructions mentioned in this tender document.

3.1.3 It is not properly/duly signed.

3.1.4 It is received via Telex / Telegram/ Fax / E-mail.

3.1.5 It is incomplete including non-furnishing of the required documents.

3.1.6 It is evasive or contains incorrect information.

3.1.7 There is canvassing of any kind.

3.1.8 It is submitted anywhere other than the place mentioned in the tender.

4.0 PREPARATION OF TENDER

4.1 In preparing their Tender, Tenderers are expected to examine in detail the documents comprising the tender. Material deficiencies in providing the information requested may result in rejection of the tender.

4.2 Tender:

4.2.1 The tender shall include all the necessary information as outlined in the tender document.

4.2.2 While preparing the tender, Tenderers must give particular attention to the following:

- (i) A brief description of the tenderers' organization and an outline of recent experience on assignments of a similar nature. For each assignment the outline should indicate *inter alia*, the specifications proposed, duration of the assignment and tenderer's involvement.
- (ii) Any comments or suggestions on the list of goods, works and services and facilities to be provided by the Tenderers.

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- (iii) Submission of the wrong type of Tender will result in the tender being deemed non-responsive.
- (iv) The tender must remain valid for **90 days** after the submission date.
- (v) Tenderers are expected to take into account the requirements and conditions outlined in the tender document.
- (vi) Tenderers shall express the price of their goods, works and services in Emalangeni (SZL).
- (vii) Tender prices shall be in the form of a set unit price for each item during the contract period.
- (viii) Tender prices shall be in the form of a fixed unit price for each item during the contract period of 12 months commencing 1st April 2025 ending 31st March 2026. Price (s) quoted must include cost of supply, delivery, packing and off-loading. Any form of levy or charge such as customs and excise, tax, sales duty, surcharge or discount must be included in the tender price(s).

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5.0 TENDER EVALUATION

5.1 From the time the Tenders are opened to the time the Contract is awarded, the Tenderers should not contact the Council on any matter related to their Tenders. Any effort by the Tenderers to influence the Council in the examination, evaluation, ranking of Tenders, and recommendation for award of Contract may result in the rejection of the Tender.

5.2 The evaluation committee shall evaluate the Tender based on the responsiveness to the specifications and price (Quality, price approach). Each responsive tender will be given a score. A tender shall be rejected at this stage if it does not respond to important aspects of the tender and particularly if it fails to achieve the required minimum score. Only Tenderers reaching a minimum score of 70% will be considered.

5.3

The Evaluation Criteria shall be:

| | |
|--|-----|
| 5.2.1 Compliance to specifications and standards | 10% |
| 5.2.2 Delivery within the required time | 20% |
| 5.2.3 Past performance and relevant experience | 20% |
| 5.2.4 Prices of the Items | 30% |
| 5.2.5 Financial Capacity | 15% |
| 5.2.6 References | 5% |

5.4 **Local Matsapha Preference:** Bidders with proof that they are located in Matsapha and in good standing with their rates payments shall benefit from 10% preference margin against suppliers outside Matsapha.

5.5 **Public Tender Opening:** All Tenderers have the right to attend at their own expense and the date, time and place is specified below. Tenders will be opened at Matsapha Town Council Civic Centre on the 21 February 2025 immediately after deadline submission.

Preliminary Evaluation shall be carried out on a strictly pass/fail basis with the award being made to the tenderer who submitted the required eligibility documents, qualified, substantially responsive and technically compliant tender(s).

6.0 NEGOTIATIONS:

6.1 Negotiations will be held at the date and address to be specified by the Council.

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The invited Tenderers will, as a prerequisite for attendance at the negotiations, confirm availability of all authorized staff. Failure to satisfy such requirements may result in the Council proceeding to negotiate with the next-ranked Tenderer. Representatives conducting negotiations on behalf of the Tenderer must have written authority to negotiate and conclude a Contract.

6.2 Financial Negotiations: If applicable, it is the responsibility of the Tenderer, before starting financial negotiations, to contact the local tax authorities to determine the local tax amount to be paid by the Tenderer under the Contract. The financial negotiations will include a clarification (if any) of the tenderers' tax liability which shall be calculate in terms of the Tax Laws of the Client, and the way it will bereflected in the Contract and will reflect the agreed technical modifications in the cost of the goods.

6.3 Conclusion of Negotiations: Negotiations will conclude with a review of the draft Contract. To complete negotiations the Council and the Tenderer will initial the agreed Contract. If negotiations fail, the Council will invite the Tenderer whose tender received the second highest score to negotiate a Contract.

6.4 Confidentiality: Information relating to evaluation of Tender and recommendations concerning awards shall not be disclosed to the Tenderers who submitted the Tender or to other persons not officially concerned with the process, until the publication of the award of Contract. The undue use by any Tenderer of confidential information related to the process may result in the rejection of its tender and may be subject to the provisions of the Council's anti-fraud and corruption requirements.

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SECTION 2: INSTRUCTION TO TENDERERS

7.0 INTRODUCTION

7.1 The Tenderer will, by responding to the Council’s tender document, be deemed to have accepted the terms as stated in this tender document.

7.2 TENDER Closing Date

Tender Response should be submitted to the officials indicated below not later than 1000 hours Friday February 21, 2025.

7.3 Submission to the Council

Tender should be submitted in a sealed envelope and deposited into the Tender Box located next to the Council’s revenue offices at the following address;

MATSAPHA TOWN COUNCIL
Civic Offices, Corner Police College Road and Airport Road
P. O. Box 1790
Matsapha
Swaziland

The envelope shall be clearly marked:

“CONFIDENTIAL”
Tender No. - 2025/2026 Tender Name
(Not to be opened until 1000 hours February 21, 2025)

7.4 Submission will be valid if;

Tenders are to be submitted in a sealed envelope and deposited into the Tender Box located next to the Council’s Revenue office. Submission by Fax transmission or email is not allowed and will be considered invalid.

The tender should be prepared in English language.

7.5 Rejection of TENDER

The tender response must contain all documents, information, and details required by this tender. If the submission to this tender does not include all the documents and information required or is incomplete or submission is through Fax mode or e-mail, the tender is liable to be summarily rejected.

7.6 Late Submission

It should be clearly noted that the Council has no obligation to accept or act on any reason

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SOURCES OF SUPPLY TENDER DOCUMENT

Document number: QF-06.20.MTC013-F-009

Quality Management System

Originated by:
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for the late submitted response to tender. The Council has no liability to any person who lodges a late tender response for any reason whatsoever, including tender responses taken to be late only because of another condition of responding.

7.7 Tender Validity Period

Tender responses will remain valid and open for evaluation according to their terms for a period of at least Ninety (90) days from the tender closing date.

7.8 Requests for Information

All queries relating to the TENDER, technical or otherwise, must be either in writing or by email only and will be entertained by the Council only in respect of the queries received up to Ten (10) days before the submission date. The Council will try to reply, without any obligation in respect thereof, to every reasonable query raised by the Tenderers in the manner specified.

7.9 Clarification may be directed to: ngwenyas@matsapha.co.sz

7.10 The Tenderer should provide details of their email address as responses to queries will only be provided to the Tenderer via email. If the Council in its sole and absolute discretion deems that the originator of the query will gain an advantage by a response to a question, then the Council reserves the right to communicate such response to all Tenderers. The Council may in its sole and absolute discretion engage in discussion or negotiation with any Tenderer (or simultaneously with more than one Tenderer) after the tender closes to improve or clarify any response.

7.11 Notifications

The Council will notify the Tenderer in writing as soon as practicable, about the outcome of the tender evaluation process, including whether the Tenderer's response to the tender document has been accepted or rejected. The Council is not obliged to provide any reasons for any such acceptance or rejection.

An intention to award notice will be sent directly to all tenderers who submitted their tenders and, where appropriate, email; and published on the ESPPRA website.

7.12 Disqualification

Any form of canvassing/lobbying/influence/query regarding short listing, status etc. will be a disqualification.

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8. Delivery

PLACE AND TIME OF DELIVERY

All deliveries will be made at the Matsapha Town Council Depot, Matsapha civic offices, during normal working hours. All orders should be delivered within 14 days of order unless special arrangement has been made for an alternative delivery date.

Time for placing Orders: Orders will be issued by Council for items as and when required during the period of one year commencing 1st April 2025 ending 31st March 2025 and delivery shown on the form of Tender attached even if the delivery date extends beyond the period for the placing of orders.

8.1 Price

Any form of levy or charge such as customs and excise duties and tax VAT, or discounts must be included in the price (s).

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ANNUAL SOURCES OF SUPPLY

9.

The main purpose of the annual sources of supply tender document is to register suitably qualified suppliers and service providers under the provision of goods, services and works into the MTC data base to be contacted through requests for quotation and selective tendering as and when the need arises for any of the listed products held under the tenders below;

| Number | Tender name | Tender number |
|--------|--|--------------------------------|
| | GOODS | |
| 1. | Supply and delivery of office stationery | Tender No: MTC 01 2025/2026 |
| 2. | Supply and delivery of corporate branding materials | Tender No: MTC 02 2025/2026 |
| 3. | Supply and delivery of domestic street lighting, traffic lights and electrical equipment | Tender No: MTC 03 2025/2026 |
| 4. | Supply and delivery of cleaning chemicals/ detergents and toilet paper. | Tender No: MTC 04 2025/2026 |
| 5. | Supply and delivery of computer hardware and supplies. | Tender No: MTC 05 2025/2026 |
| 6. | Supply and delivery of personal and protective clothing (PPE) | Tender No: MTC 06 2025/2026 |
| 7. | Supply of Tyres and tubes, fitting and wheel alignment | Tender No: MTC 07 2025/2026 |
| 8. | Supply and delivery of building material and hand tools CIC Certificate C1 | Tender No: MTC 08 2025/2026 |
| 9. | Supply and delivery of gravel, plaster and river sand. | Tender No: MTC 09 2025/2026 |
| 10. | Supply and delivery of street signs, and symbolic safety | Tender No: MTC 10 2025/2026 |
| 11. | Supply and delivery of designing and printing of council documents | Tender No: MTC 11 2025/2026 |
| 12. | Supply and delivery of brush cutters and consumables | Tender No: MTC 12 2025/2026 |

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| | SERVICES | |
|-----|--|--------------------------------|
| 13. | Provision of pipe jetting and drain cleaning services. (C6) CIC CERTIFICATE | Tender No: MTC 13 2025/2026 |
| 14. | Supply and delivery of refreshments, décor and catering services for Council Events. . | Tender no: MTC 14 2025/2026 |
| 15. | Supply and delivery of street lighting reticulation services (E3) CIC CERTIFICATE | Tender No: MTC 15 2025/2026 |
| 16. | Heavy Plant hire | Tender No: MTC 16 2025/2026 |
| 17. | Air-conditioning maintenance services (E3) & Msa CIC CERTIFICATE | Tender No: MTC 17 2025/2026 |
| 18. | Supply and Delivery of Asphalt overlay (C1) CERTIFICATE | Tender No: MTC 18 2025/2026 |
| | WORKS | |
| 19. | Supply and delivery of Bitumen Products | Tender No: MTC 19 2025/2026 |

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FORM OF TENDER No: MTC NO: 01 2025/2026

SUPPLY AND DELIVERY OF OFFICE STATIONERY

| <u>Quantity</u> | <u>Description</u> | <u>Unit price</u> | <u>Amount</u> |
|-----------------|--|-------------------|---------------|
| | A4 Colour photocopying papers (box) (preferably Typek) | | |
| | A4 White (box) (preferably Typek) | | |
| | A3 paper white (box) (preferably Typek) | | |
| | Desk pads A4 | | |
| | A4 file hangers/ suspension(box) Arch lever files | | |
| | Post -it tape tags | | |
| | Post- it - all sizes | | |
| | Tags (Treasury Tags) | | |
| | A5 shorthand notebooks | | |
| | Staplers | | |
| | Spiral binder | | |
| | Rubber bands | | |
| | Stamp | | |

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| | | | |
|--|---------------------------------|--|--|
| | Paper clips | | |
| | Rulers scales rulers Scissors | | |
| | Paper puncher small | | |
| | Puncher - large Cello | | |
| | Tape highlighter pens | | |
| | Glue sticks | | |
| | Box files Staple | | |
| | Pens Bic ball points | | |
| | Stamp pads | | |
| | 2 Quire exercise books | | |
| | Stapler remover | | |
| | Masking tape | | |
| | Clipboard | | |
| | 1 Quire | | |
| | Notice board pins | | |
| | Permanent markers Bostic | | |
| | Giant puncher Transparent | | |
| | Drawing pins | | |
| | Plastic cover and letter opener | | |

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| | | | |
|--|--|--|--|
| | Adhesive labels | | |
| | Flip chart stand | | |
| | Flip chart papers | | |
| | Box files | | |
| | pencil refill | | |
| | A4 tokai sheets | | |
| | Flash Drives 32GB | | |
| | 700MB CDs Rewritable | | |
| | 4700MB DVD Rewritable | | |
| | A4 Clear Sheet for binding documents | | |
| | File dividers A-Z & Jan to Dec Clutch | | |
| | Pocket correction pen (preferably Pentel) Hi-TechPoint v5 extra (Preferably Pilot) fine(box) Desk tidy | | |
| | Flash Drives 14GB | | |
| | Flash Drives 16GB | | |
| | DESK Cube Refills | | |

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SUPPLY AND DELIVERY OF CORPORATE BRANDING MATERIALS

| DESCRIPTION | UNIT PRICE |
|-----------------------------|------------|
| Emagebesha | |
| Office pen | |
| Umbrella | |
| Gift bag | |
| Blazer pins | |
| Key holders | |
| Emahiya | |
| Bandana | |
| Bag | |
| Water bottle | |
| Golf t-shirt | |
| Round shirt (embroided) | |
| Round shirt (printed) | |
| Corporate branded caps | |
| Jackets | |
| Corporate branded neck ties | |
| Corporate branded scarfs | |

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FORM OF TENDER NO: MTC 03 2025/2026

SUPPLY AND DELIVERY OF DOMESTIC STREET LIGHTING AND TRAFFIC LIGHT FITTINGS

Table with 5 columns: #, DESCRIPTION, UNIT (SZL), PRICE, ITEM CODE. Rows include 'Cont.', 'G STREET LIGHTS FITTINGS & SPARES', and items 1-22 listing various lamp types and street light brackets.

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| | | | |
|----|-------------------------------|--|--|
| 24 | Floodlight spigot (double) | | |
| 25 | Floodlight spigot (triple) | | |
| 25 | Floodlight spigot (quart - 4) | | |
| | | | |

| # | DESCRIPTION | UNIT (SZL) | PRICE | ITEM CODE |
|--------------|--|-----------------|-------|------------------------|
| <i>Cont.</i> | | | | <i>For Council use</i> |
| G | STREET LIGHTS FITTINGS & SPARES | | | |
| c | 1000w | | | |
| d | 2000w | | | |
| | | | | |
| 26 | FLOOD LIGHTS | | | |
| | | | | |
| 27 | GALVANISED STREET LIGHT POLES | | | |
| | | | | |
| | Mounting height | Outreach | | |
| a | 6m | Post top | | |
| b | 6m | 0.5m (single) | | |
| c | 8m | 0.5m (single) | | |
| d | 9m | 0.5m (single) | | |
| e | 9m | 1m (double) | | |
| f | 10m | 0.5m (single) | | |
| g | 10m | 1m (double) | | |
| h | 12m | 0.5m (single) | | |
| i | 12m | 1m (double) | | |
| j | 14m | 0.5m (single) | | |
| k | 14m | 1m (double) | | |
| l | 16m | 0.5m (single) | | |
| m | 16m | 1m (double) | | |
| | | | | |
| 28 | GALVANISED STREET LIGHT POLES ONLY | | | |
| a | 6m | | | |
| b | 8m | | | |
| c | 9m | | | |
| d | 10m | | | |

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| | | | | |
|---|-----|--|--|--|
| e | 12m | | | |
| f | 14m | | | |

| # | DESCRIPTION | UNIT (SZL) | PRICE | ITEM CODE |
|--------------|--|------------|-------|------------------------|
| <i>Cont.</i> | | | | <i>For Council use</i> |
| G | STREET LIGHTS FITTINGS & SPARES | | | |
| 29 | 125w mercury vapour Post top | | | |
| 30 | 150w high pressure sodium Post top | | | |
| 31 | 250w mercury vapour side entry | | | |
| 32 | 125w mercury vapour side entry | | | |
| 33 | 250w high pressure sodium side entry | | | |
| 34 | 125w B40 light fittings | | | |
| 35 | Daylight switch (national) | | | |
| 36 | 7 Days timer switch | | | |
| 37 | Built in daylight switch (DN2) | | | |
| 38 | 220v - 230v 3Φ Contactor (D32) | | | |
| 39 | 220v - 230v 3Φ Contactor (D50) | | | |
| 40 | 220v - 230v 3Φ Contactor (D95) | | | |
| 41 | N.B Contactors should strictly consist of 220v coils | | | |
| 42 | Spare coils (for above contactors) | | | |
| 43 | LX D2 220V | | | |
| 44 | LX1 D6 220V | | | |
| | | | | |
| H | CABLES & ACCESSORIES | | | |
| 1 | 1.5mm House wire (All Colours) | | | |
| 2 | 2.5mm House wire (All Colours) | | | |
| 3 | 4mm House wire (All Colours) | | | |
| 4 | 6mm House wire (All Colours) | | | |
| 5 | 10mm House wire (All Colours) | | | |
| 6 | 16mm House wire (All Colours) | | | |
| | | | | |
| 7 | 2.5mm illumination cable | | | |
| | | | | |
| 8 | 1.5mmx2core + E Suffix cable | | | |
| 9 | 1.5mmx3core + E Suffix cable | | | |

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| | | | |
|----|------------------------------|--|--|
| 10 | 1.5mmx4core + E Suffix cable | | |
| 11 | 2.5mmx2core + E Suffix cable | | |
| 12 | 2.5mmx3core + E Suffix cable | | |
| 13 | 2.5mmx4core + E Suffix cable | | |

| # | DESCRIPTION | UNIT (SZL) | PRICE | ITEM CODE |
|--------------|---------------------------------|------------|-------|------------------------|
| <i>Cont.</i> | | | | <i>For Council use</i> |
| H | CABLES & ACCESSORIES | | | |
| 14 | 4mmx2core + E Suffix cable | | | |
| 15 | 4mmx3core + E Suffix cable | | | |
| 16 | 4mmx4core + E Suffix cable | | | |
| | | | | |
| 17 | 6mmx2core + E Suffix cable | | | |
| 18 | 6mmx3core + E Suffix cable | | | |
| 19 | 6mmx4core + E Suffix cable | | | |
| | | | | |
| 20 | 1.5mmx2core flexible cable | | | |
| 21 | 1.5mmx3core flexible cable | | | |
| 22 | 1.5mmx4core flexible cable | | | |
| | | | | |
| 23 | 2.5mmx2core flexible cable | | | |
| 24 | 2.5mmx3core flexible cable | | | |
| 25 | 2.5mmx4core flexible cable | | | |
| | | | | |
| 26 | Extension reels only - 50m | | | |
| 27 | Extension reels only - 100m | | | |
| 28 | 4mmx2core flexible cable | | | |
| 29 | 4mmx3core flexible cable | | | |
| 30 | 4mmx4core flexible cable | | | |
| | | | | |
| 31 | 2.5mmx2core SWA cable | | | |
| 32 | 2.5mmx3core SWA cable | | | |

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Quality Management System

Originated by:
Town Treasurer

Approved by:
CEO

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| | | | | |
|--------------|---------------------------------|-------------------|--------------|------------------------|
| 33 | 2.5mmx4core SWA cable | | | |
| 34 | 2.5mmx5core SWA cable | | | |
| 35 | 2.5mmx6core SWA cable | | | |
| 36 | 2.5mmx7core SWA cable | | | |
| 37 | 1.5mmx19core SWA cable | | | |
| 38 | 1.5mmx12core SWA cable | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| # | DESCRIPTION | UNIT (SZL) | PRICE | ITEM CODE |
| <i>Cont.</i> | | | | <i>For Council use</i> |
| H | CABLES & ACCESSORIES | | | |
| 39 | 4mmx2core SWA cable | | | |
| 40 | 4mmx3core SWA cable | | | |
| 41 | 4mmx4core SWA cable | | | |
| | | | | |
| 42 | 6mmx2core SWA cable | | | |
| 43 | 6mmx3core SWA cable | | | |
| 44 | 6mmx4core SWA cable | | | |
| 45 | 10mmx2core SWA cable | | | |
| 46 | 10mmx3core SWA cable | | | |
| 47 | 10mmx4core SWA cable | | | |
| | | | | |
| 48 | 16mmx2core SWA cable | | | |
| 49 | 16mmx3core SWA cable | | | |
| 50 | 16mmx4core SWA cable | | | |
| | | | | |
| 51 | MX1 Splicing kit | | | |
| 52 | MX2 Splicing kit | | | |
| 53 | MX3 Splicing kit | | | |
| | | | | |
| 54 | Size 0 steel gland + shraud | | | |
| 55 | Size 1 steel gland + shraud | | | |
| 56 | Size 2 steel gland + shraud | | | |

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| | | | |
|----|-----------------------------|--|--|
| 57 | Size 3 steel gland + shraud | | |
| 58 | Size 4 steel gland + shraud | | |
| 59 | Utility box No. 0 | | |
| 60 | Utility box No. 1 | | |
| 61 | Size 0 PVC gland | | |
| 62 | Size 1 PVC gland | | |
| 63 | Size 2 PVC gland | | |

| # | DESCRIPTION | UNIT (SZL) | PRICE | ITEM CODE |
|--------------|---------------------------------|------------|-------|------------------------|
| <i>Cont.</i> | | | | <i>For Council use</i> |
| H | CABLES & ACCESSORIES | | | |
| 64 | 7mm round cable clips | | | |
| 65 | 8mm round cable clips | | | |
| 66 | 9mm round cable clips | | | |
| 67 | 10mm round cable clips | | | |
| 68 | 11mm round cable clips | | | |
| 69 | 12mm round cable clips | | | |
| 70 | 20mm round cable clips | | | |
| 71 | 7mm flat cable clips | | | |
| 72 | 8mm flat cable clips | | | |
| 73 | 16mm ferrules | | | |
| 74 | 10mm ferrules | | | |
| 75 | 6mm ferrules | | | |
| 76 | 4mm ferrules | | | |
| 77 | 2.5mm ferrules | | | |
| 78 | 16 x 8 lugs | | | |
| 79 | 10 x 8 lugs | | | |
| 80 | 6 x 8 lugs | | | |
| 81 | 4 x 8 lugs | | | |
| 82 | 2.5 x 8 lugs | | | |

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| | | | |
|----------|-------------------------------------|--|--|
| 83 | PIPE POLYDUCT BLACK, SLEEVE PIPE | | |
| <i>1</i> | OVERHEAD POWER LINE HARDWARE | | |
| 1 | GOPHER CONDUCTOR | | |
| 2 | INSULATED GOPHER CONDUCTOR | | |
| 3 | GOPHER PREF. DEAD END | | |
| 4 | D-IRON | | |
| 5 | REEL INSULATOR | | |
| 6 | M16X250 BOLTS | | |

| # | DESCRIPTION | UNIT (SZL) | PRICE | ITEM CODE |
|--------------|---|------------|-------|------------------------|
| <i>Cont.</i> | | | | <i>For Council use</i> |
| <i>1</i> | OVERHEAD POWER LINE HARDWARE | | | |
| 7 | M16X300 BOLTS | | | |
| 8 | 6 FT EARTH ROD + CLAMP | | | |
| 9 | 10mm AIRDAC CABLE | | | |
| 10 | AIRDAC SUSPENSION CLAMP | | | |
| 11 | PIG TAIL SCREW | | | |
| 12 | STAY ROD - M16 | | | |
| 13 | STAY INSULATOR | | | |
| 14 | STAY WIRE | | | |
| 15 | POLE MAKE OFF | | | |
| 16 | STAY STRAP | | | |
| 17 | GUY GRIP | | | |
| 18 | CURVED WASHERS | | | |
| 19 | P.G CLAMPS (single bolt) | | | |
| 20 | PIN INSULATORS | | | |
| 21 | PIN SPINDLES | | | |
| 22 | TREATED POLES | | | |
| | Recommended supplier: Swazi treated timber | | | |

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| | | | |
|----------|-----------------------------------|--|--|
| 2 | 140 - 160mm x 9.3m | | |
| 3 | 140 - 160mm x 11m | | |
| 4 | 140 - 160mm x 16m | | |
| 5 | 160 - 180mm x 1.2m | | |
| | | | |
| J | WIRING ACCESSORIES | | |
| 1 | 50mm P.V.C CONDUIT (S.A.B.S. APP) | | |
| 2 | 50mm COUPLING | | |
| 3 | 50mm ADAPTOR | | |
| 4 | 50mm SOLID BEND | | |
| 5 | 50mm GALV. SADDLE | | |
| 6 | 32mm P.V.C CONDUIT (S.A.B.S. APP) | | |

| # | DESCRIPTION | UNIT (SZL) | PRICE | ITEM CODE |
|--------------|-----------------------------------|------------|-------|------------------------|
| <i>Cont.</i> | | | | <i>For Council use</i> |
| J | WIRING ACCESSORIES | | | |
| 7 | 32mm COUPLING | | | |
| 8 | 32mm ADAPTOR | | | |
| 9 | 32mm SOLID BEND | | | |
| 10 | 32mm GALV. SADDLE | | | |
| 11 | 25mm P.V.C CONDUIT (S.A.B.S. APP) | | | |
| 12 | 25mm COUPLING | | | |
| 13 | 25mm ADAPTOR | | | |
| 14 | 25mm SOLID BEND | | | |
| 15 | 25mm GALV. SADDLE | | | |
| 16 | 20mm P.V.C CONDUIT (S.A.B.S. APP) | | | |
| 17 | 20mm COUPLING | | | |
| 18 | 20mm ADAPTOR | | | |
| 19 | 20mm SOLID BEND | | | |
| 20 | 20mm GALV. SADDLE | | | |
| 21 | 20mm UNIVERSAL BOX | | | |
| 22 | 20mm T-INSPECTION BOX | | | |
| 23 | 20mm 1-WAY BOX | | | |
| 24 | 20mm 2-WAY BOX | | | |
| 25 | 20mm 3-WAY BOX | | | |

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| | | | |
|----|--------------------------------|--|--|
| 26 | 20mm 4-WAY BOX | | |
| 27 | 20mm Y BOX | | |
| 28 | 20mm U BOX | | |
| 29 | P.V.C GLUE | | |
| 30 | 4x2 GEM BOX | | |
| 31 | 4x4 GEM BOX | | |
| 32 | 4x2 EXT. BOX | | |
| 33 | 4x4 EXT. BOX | | |
| 34 | SINGLE PHASE METER BOX PAINTED | | |
| 35 | SINGLE PHASE METER BOX FIBER | | |
| 36 | THREE PHASE METER BOX PAINTED | | |

| # | DESCRIPTION | UNIT (SZL) | PRICE | ITEM CODE |
|--------------|-------------------------------------|------------|-------|------------------------|
| <i>Cont.</i> | | | | <i>For Council use</i> |
| <i>J</i> | WIRING ACCESSORIES | | | |
| 37 | SINGLE PHASE METER BOX GALVANISED | | | |
| 38 | THREE PHASE METER BOX GALVANISED | | | |
| 39 | THREE PHASE METER BOX FIBER | | | |
| 40 | 6-WAY DISTRIBUTION BOARD - SURFACE | | | |
| 41 | 8-WAY DISTRIBUTION BOARD-SURFACE | | | |
| 42 | 8-WAY DISTRIBUTION BOARD-FLUSH | | | |
| 43 | 12-WAY DISTRIBUTION BOARD - SURFACE | | | |
| 44 | 12-WAY DISTRIBUTION BOARD - FLUSH | | | |
| 45 | 16-WAY DISTRIBUTION BOARD - SURFACE | | | |
| 46 | 16-WAY DISTRIBUTION BOARD - FLUSH | | | |
| 47 | 4ft EARTH SPIKE + CLAMP | | | |
| 48 | STARNDARD BOX LID | | | |
| 49 | OVERSIZE BOX LIDS | | | |
| 50 | ROOF SHACKLE (STRAP ONLY) | | | |
| 51 | ROOF BOX | | | |
| 52 | 4x4 BLANK COVER | | | |

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| | | | |
|----|--------------------------------|--|--|
| 53 | 4x2 BLANK COVER | | |
| 54 | INTERMEDIATE SWITCH | | |
| 55 | 1 LEVER 1-WAY SWITCH | | |
| 56 | 1 LEVER 2-WAY SWITCH | | |
| 57 | 1 LEVER COVER PLATES | | |
| 58 | 2 LEVER 1-WAY SWITCH | | |
| 59 | 2 LEVER COVER PLATES | | |
| 60 | 3 LEVER 1-WAY SWITCH | | |
| 61 | 3 LEVER COVER PLATES | | |
| 62 | 4 LEVER 1-WAY SWITCH | | |
| 63 | 4 LEVER COVER PLATES | | |
| 64 | 1LEVER 1-WAY INDUSTRIAL SWITCH | | |
| 65 | 2LEVER 1-WAY INDUSTRIAL SWITCH | | |
| 66 | 3LEVER 1-WAY INDUSTRIAL SWITCH | | |
| 67 | 2 - WAY MODULE-CRAB TREE | | |
| | | | |

| # | DESCRIPTION | UNIT (SZL) | PRICE | ITEM CODE |
|--------------|-----------------------------------|------------|-------|------------------------|
| <i>Cont.</i> | | | | <i>For Council use</i> |
| <i>J</i> | WIRING ACCESSORIES | | | |
| 68 | 1 WAY CORD - OPERATED/PULL SWITCH | | | |
| 69 | 2 WAY CORD - OPERATED/PULL SWITCH | | | |
| 70 | WATERPROOF ROTARY SWITCH | | | |
| 71 | TELEVISION OUTLET | | | |
| 72 | TELEPHONE OUTLET | | | |
| 73 | 2x16A RUBBER JANUS COUPLER | | | |
| 74 | 2x16A NYLON JANUS COUPLER | | | |
| 75 | M4x100 M/C SCREWS | | | |
| 76 | M4x75 M/C SCREWS | | | |
| 77 | M4x50 M/C SCREWS | | | |
| 78 | M4x40 M/C SCREWS | | | |
| 79 | M4x30 M/C SCREWS | | | |
| 80 | M4x20 M/C SCREWS | | | |
| 81 | M4x12 M/C SCREWS | | | |
| 82 | M5x100 M/C SCREWS | | | |

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|----|------------------------------|--|--|
| 83 | M5x75 M/C SCREWS | | |
| 84 | M5x50 M/C SCREWS | | |
| 85 | M5x40 M/C SCREWS | | |
| 86 | M5x30 M/C SCREWS | | |
| 87 | M5x20 M/C SCREWS | | |
| 88 | 54 MODULE COPPER BUS BAR | | |
| 89 | D.B LABEL - MAIN | | |
| 90 | D.B LABEL - EARTH LEAKAGE | | |
| 91 | D.B LABEL - PLUGS | | |
| 92 | D.B LABEL - LIGHTS | | |
| 93 | D.B LABEL - STOVE | | |
| 94 | D.B LABEL - GYSER | | |
| 95 | D.B LABEL - OUTSIDE BUILDING | | |
| 96 | 1 - WAY D.B BLANK COVERS | | |
| 97 | 2 - WAY D.B BLANK COVERS | | |
| 98 | T120R CABLE TIES | | |
| 99 | 50L CABLE TIES | | |

| # | DESCRIPTION | UNIT (SZL) | PRICE | ITEM CODE |
|--------------|----------------------------|------------|-------|------------------------|
| <i>Cont.</i> | | | | <i>For Council use</i> |
| <i>J</i> | WIRING ACCESSORIES | | | |
| 100 | 50I CABLE TIES | | | |
| 101 | 50R CABLE TIES | | | |
| 102 | 30R CABLE TIES | | | |
| 103 | 18R CABLE TIES | | | |
| 104 | INSULATION TAPE | | | |
| 105 | 30A BLOCK CONNECTORS | | | |
| 106 | 16A BLOCK CONNECTORS | | | |
| 107 | 6A BLOCK CONNECTORS | | | |
| 108 | BUS-BAR INSULATOR | | | |
| 109 | 50mm CABLE ENTRY DOWN PIPE | | | |
| 110 | FG4DD FREE STANDING KIOSK | | | |
| 111 | FG4SD FREE STANDING KIOSK | | | |
| 112 | FG6DD FREE STANDING KIOSK | | | |

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Table with 4 columns: Item ID, Description, Unit, Price. Items include FG6SD FREE STANDING KIOSK, 100A ISOLATORS, 8mm wall plugs, etc.

Table with 5 columns: #, DESCRIPTION, UNIT (SZL), PRICE, ITEM CODE. Section K: ELECTRICAL TOOLS. Items include Lever hoist, NGK grip, spanner set, etc.

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| | | | |
|----|---|--|--|
| 11 | 6 Piece Engine. screwdriver set (KTE0206) | | |
| 12 | 6pce 100V Nut driver set (KTIN0513) | | |
| 13 | NUT DRIVERS | | |
| a | 4mm nut driver (KTN040) | | |
| b | 5mm nut driver (KTN050) | | |
| c | 5.5mm nut driver (KTN055) | | |
| d | 6mm nut driver (KTN060) | | |
| e | 7mm nut driver (KTN070) | | |
| f | 8mm nut driver (KTN080) | | |
| g | 9mm nut driver (KTN090) | | |
| h | 10mm nut driver (KTN0100) | | |
| i | 11mm nut driver (KTN0110) | | |
| j | 12mm nut driver (KTN0120) | | |
| k | 13mm nut driver (KTN0130) | | |
| l | 14mm nut driver (KTN0140) | | |
| m | 15mm nut driver (KTN0150) | | |
| n | 16mm nut driver (KTN0160) | | |
| o | 17mm nut driver (KTN0170) | | |
| | | | |

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FORM OF TENDER NO: MTC 04 2025/2026

SUPPLY AND DELIVERY OF CLEANING MATERIAL & TOILET PAPER

| DESCRIPTION | UNIT PRICE | AMOUNT |
|-------------------------------|------------|--------|
| Dish washer 25 litres | E | E |
| Hand washing soap 25 litres | | |
| Toilet paper bale of 48 rolls | | |
| Soft brooms | | |
| Waste cloth 5kg | | |
| Feather Duster | | |
| Handy Andy 25 litres | | |
| Jik 25 litres | | |
| Pink hand soap | | |
| Cobra floor polish 5 litres | | |
| Heavy duty mops | | |
| 5 litres buckets | | |
| Yellow Dusters | | |
| Air Freshener | | |
| Soft Gloves | | |
| Liquid soap | | |
| Furniture polish (spray) | | |
| Bass brooms | | |
| Green bar | | |
| Self-shine liquid polish | | |
| Flies trap | | |
| Refuse bags | | |
| Gloves | | |

Tenderers must use the above form of tender to fill up the price list. **No other pricelists will be considered.**

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Page 36 of 71**FORM OF TENDER NO: MTC 17 2025/2026****SUPPLY AND DELIVERY OF STREET LIGHTS AND RETICULATION****STREETLIGHTS RETICULATION**

| # | DESCRIPTION | PRICE (SZL) | <i>for Council use Leave blank</i> |
|----|---|-------------|--|
| 1 | Construction of 100m 2w LV | | |
| 2 | Replacement of rotten wooden pole | | |
| 3 | Excavating 10m trench, laying cable and backfilling | | |
| 4 | Erecting galvanised or fibre street light pole and installing light fitting | | |
| 5 | Plant R11 pole under existing line | | |
| 6 | Fitting bracket and installing light fitting on wooden pole | | |
| 7 | addition of 100m 1w LV on existing line | | |
| 8 | General labour rate per hour per person | | |
| 9 | Earthing - per pole | | |
| 10 | Service High Mast light (replace ballasts, ignitors, bulbs etc.) Labour only | | |

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Quality Management System

Originated by: Town Treasurer

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SUPPLY AND DELIVERY OF BITUMEN PRODUCTS

FORM OF TENDER NO: MTC 21 2025/2026

| ITEM | DESCRIPTION | UNIT | UNIT PRICE (E) | For Council use |
|------|--|---------------|----------------|-----------------|
| 1.0 | Cationic Premix 60% | Per 200L drum | | |
| 1.2 | Stable emulsion SS 60% | Per 200L drum | | |
| 1.3 | Cationic Bitumen Emulsion ¼ Prime grade | Per 200L drum | | |
| 1.4 | Rollumac bitumen | Per 200L drum | | |
| 1.5 | Bitumen C170 | Per 200L drum | | |
| 1.6 | Bitumen Emulsion SS60% | Per 200L drum | | |
| 1.7 | Cut- Back Bitumen | Per 200L drum | | |
| 1.8 | Petras MS200 | Liters | | |
| 1.9 | Premix | Per 25Kg | | |
| 1.10 | Road mix 25kg | Per 25Kg | | |
| | SOIL STABILIZERS | | | |
| 1.11 | ISS2500 | Per 25 litres | | |
| 1.12 | Eco bond | Per 25 litres | | |
| | Eco roads | Per 25 litres | | |
| 1.13 | Any other product, specify | | | |
| | | | | |
| | | | | |
| | | | | |

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FORM OF TENDER MTC NO: 05 2025/2026

SUPPLY AND DELIVERY OF COMPUTER HARDWARE & COMPUTERS SUPPLIES

| DESCRIPTION | UNIT PRICE | AMOUNT |
|---|------------|--------|
| EQUIPMENTS | E | E |
| Mouse | | |
| Keyboard | | |
| VGA Cables | | |
| Central processing unit (preferably HP) | | |
| Motherboard (preferably HP) | | |
| 1KV Mecer UPS | | |
| 10KV Mecer UPS | | |
| 8GB DDR4 (3200MHz) DIMM DR | | |
| LAPTOP MEMORY-8GB SO-DIMM | | |
| LED Monitor 22'' | | |
| Power Supplies | | |
| Projectors | | |
| External SSDs | | |
| Computer SSDs | | |
| Wireless Access Point | | |
| Laptops | | |
| Desktops | | |
| Networking toolkit | | |

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RJ45 connectors

RJ45 boots

Cat 6 UTP cable

Access Points

Computer general repair

PABX System

Fire Suppression System

Network Penetration Assessment

Access Control System

SOFTWARES

Esset Endpoint Antivirus

Windows 11 Pro

Microsoft Office 365

CARTRIDGES & TONERS

Ribbon cartridge for (LX-350, 300, 300+II)

LaserJet 05A (CE505D)

Black-201A-CF400A

Cyan-201A-CF401A

Magenta-201A-CF403A

Yellow-201A-CF402A

Black-125A-CB540A

Cyan-125A-CB541A

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Yellow-125A-CB542A

Magenta-125A-CB543A

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FORM OF TENDER MTC NO: 07 2025/2026

SUPPLY & DELIVERY OF PERSONAN PROTECTIVE CLOTHING

| DESCRIPTION | UNIT PRICE |
|--|------------|
| Durable quality Conti suits (navy blue, black, army green, red & grey) | |
| White round neck t-shirts | |
| Incinerator Suit | |
| Sweater shirts | |
| Dustcoat - grey | |
| Dustcoat - white | |
| T-shirt Round necks | |
| Aprons | |
| Thermal workman’s jackets | |
| Thermal V-neck jersey -black | |
| Workman half coat jacket | |
| Hats -khaki | |
| Rubberized rain suit man | |
| Workmen’s trousers | |
| Workman shirts | |
| Freezer coat/suit | |
| Weatherproof trousers | |
| Weatherproof jackets | |
| All round leg protection with cut protection | |
| Safety goggles | |
| Safety helmets with visor muffs | |

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| | |
|---|--|
| Safety gloves knobbed and lined | |
| Safety boot with steel toe cap- male | |
| Safety boot with steel toe cap -female | |
| Standard single half mask | |
| Male safety shoe with steel toe cap | |
| Respirator filters for gas and organic vapour | |
| Reflective safety jacket yellow/grey | |
| Safety belt harness life belt | |
| Elbow length leather gloves | |
| Hard hat / helmet | |
| Elbow length PVC gloves | |
| Wrist length PVC gloves | |
| Female overall | |
| Female gumboot | |
| Box disposable dust- masks 50's for road sweepers | |
| Respirators c/w cartridges single | |
| Set earmuffs | |

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Page 43 of 71**FORM OF TENDER MTC NO: 08 2025/2026****SUPPLY, FIT TYRES, TUBES AND WHEEL ALIGNMENT**

| PLANT/VEHICLE | TYRE SIZE | PRICE PER TYRE |
|----------------------------------|---|----------------|
| L.D.V | 195 X R14 185/65 R14 265/65 R17 205/70 R21 C | |
| Sedan | 185/60 R14 | |
| Trucks | 11R22.5 321/80 R22.5 (Refuse) | |
| Tractor (TLB) Front | 11L - 16 | |
| Rear | 16.9 - 28 | |
| Dyna | 221/70R21 | |
| IVECO | 195 /70 R16C | |
| Tractor Front | 10.00 - 16 | |
| Rear | 18.4 - 30 | |
| Trailer | 8.25 - 16 | |
| Trailer | 215/80 R13 | |
| Call out charge around Matsapha | | |
| Call out charge outside Matsapha | | |
| Wheel alignment | | |

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FORM OF TENDER NO: MTC 09 2025/2026

SUPPLY AND DELIVERY OF BUILDING MATERIAL & HAND TOOLS

| DESCRIPTION | UNIT PRICE | AMOUNT (E) |
|---|------------|------------|
| ROOFING SHEETS 0.6 mm corrugated sheets per metre 0.6 mm IBR sheets per meter TIMBER 30 X 114 mm Timber Rafters/m 30 X 210 mm Timber Rafters / m 76 mm x 50 mm Timber Purlins /m 30 x 314 mm Timber Branderings /m CEILING Hessian felt ceiling slabs Half round beads merranti Quardrant merranti Merranti cover strips 32 mm Merranti cover strips 44 mm Nuetec ceiling skirting board Rhino board ceiling IRON MONGERING | | |

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Union mortice lock 4 lever
 Door hinges
 25 kg x 100 mm wire nails
 25 kg x 125 wire nails
 1 kg x 100 mm wire nails
 1 kg x 125 mm wire nails
 5 kg x 63 mm wire nails
 5 kg x 4 mm wire
 5 kg x 4 mm wire
 kg x hoop iron
 Roll hoop iron
 1 kg 93 mm concrete nails
 1 kg 40 mm concrete nails

DOORS /FRAMES

9”h/d door frame
 6”H/D door frame
 41/2 h/d door frame
 Timber door frame with sidelight
 Timber door frame with two side lights
 Solid exterior door s.a.p
 Exterior printed door
 Interior cat fold door
 Interior sapele door

WINDOW FRAMES

NE 1
 NG 1
 ND 1

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NC 1

NE 2

NC 2

ND 2

NC 2 F

ND 2 F

NC 4 F

ND 4 F

ND 11 F

NC 10

C 24

C 1 H

C 2 H

MISCELLANEOUS

20 kg tile cement 5L

Bonding Liquid Yale

Padlock brassM14

rawl bolts

Butt hinges

Union cylinder night latch loc

Silicon sealant

210 mm galv. Padbolt

Sheets of mesh wire

Half round pvc gutters

Gutter Connectors

Round offsets bends

Plain pvc down pipe

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| | | |
|--|--|--|
| <p>Corrugated ridging</p> <p>210 mm x 12 mm asbestos facia</p> <p>210 mm corner facia joiners</p> <p>140 mm down pipe holders</p> <p>140 mm down pipes shoes</p> <p>125 mm gutter stop ends</p> <p>Half round down pipe clits</p> <p>Wire galvanised 1.6</p> <p>Fencing pliers 250 m / 102 m</p> <p>Manhole rings 750 x 500 Barbed wire 50 kg</p> <p>Razor wire</p> <p>Treated poles</p> <p>Diamond disc 230mm</p> <p>Diamond disc 121mm</p> <p>Grinding disc 230mm</p> <p>Grinding disc 121mm</p> <p>Cutting disc 230mm</p> <p>Cutting disc 121mm</p> <p>Gauging trowel large</p> <p>Gauging trowel small</p> <p>Wooden float</p> <p>Steel float</p> <p>Plastic float</p> <p>Builders brush</p> | | |
|--|--|--|

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FORM OF TENDER NO: MTC 10 2025/2026

SUPPLY AND DELIVERY OF GRAVEL, RIVER AND PLASTER SAND

| Material | Description | Unit | Unit Price |
|--------------|------------------------------|------|------------|
| Gravel | 6m ³ tipper load | No. | E |
| Gravel | 10m ³ tipper load | No. | E |
| River Sand | 6m ³ tipper load | No. | E |
| River Sand | 10m ³ tipper load | No. | E |
| Plaster Sand | 6m ³ tipper load | No. | E |
| Plaster Sand | 10m ³ tipper load | No. | E |
| Top Soil | 6m ³ tipper load | No. | E |
| Top Soil | 10m ³ tipper load | No. | E |

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FORM OF NO: MTC TENDER 11 Of 2025/26

SUPPLY AND DELIVERY OF STREET SIGNS AND SYMBOLIC SAFETY SIGNS

| DESCRIPTION | UNIT PRICE E |
|-------------------------------------|--------------|
| Round with pole 450 mm | |
| Round with pole 600 mm | |
| Hexagonal with pole 450 mm | |
| Hexagonal with pole 600 mm | |
| Triangular with pole 450 mm | |
| Triangular with pole 600 mm | |
| Rectangular with poles 1.2 m x 900m | |
| Rectangular with poles 2.4 x 1.2 m | |
| Workmen sign with stand 600 mm | |
| | |

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Page 51 of 71**FORM OF TENDER NO: MTC 18 2025/2026****HIRING OF HEAVY PLANT EQUIPMENT**

| ITEM | DESCRIPTION | UNIT | UNIT PRICE (E) | COUNCIL ITEM CODE |
|------|---|----------|----------------|-------------------|
| 1) | Grader | Per hour | | |
| 2) | Heavy Duty Steel Drum Roller | Per hour | | |
| 3) | Heavy duty pad foot roller | Per hour | | |
| 4) | TLB | Per hour | | |
| 5) | Excavator 20Ton | Per hour | | |
| 6) | Dozer D6 | Per hour | | |
| 7) | 10m ³ tipper truck | Per hour | | |
| 8) | 6m ³ tipper truck | Per hour | | |
| 9) | Water cart (Minimum 10,000 litres) | Per hour | | |
| 10) | Flat bed | Per hour | | |
| 11) | Wheel loader | Per hour | | |
| 12) | Skid steer loader | Per hour | | |
| 13) | Excavator 3Ton | Per hour | | |
| 14) | Mechanical broom | Per hour | | |
| 15) | Low bed | | | |
| | From Tenderer's yard to Matsapha & opposite | Per trip | | |
| | Within the Matsapha Boundary | Per trip | | |
| 16) | Tow truck | | | |
| | Within the Matsapha Boundary | Per trip | | |

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SOURCES OF SUPPLY TENDER DOCUMENT

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Quality Management System

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FORM OF TENDER NO: MTC 12 2025/2026

SUPPLY AND DELIVERY OF DESIGNING AND PRINTING COUNCIL DOCUMENTS

| DESCRIPTION | UNIT | PRICE |
|--|------|-------|
| 1. Annual report books | | |
| 2. Newsletter | | |
| 3. Cover BW inside | | |
| 4. leaflets | | |
| 5. Order books | | |
| 6. Files | | |
| 7. Diaries (see sample) | | |
| 8. Receipt books | | |
| 9. Rate clearance books | | |
| 10. Duplicate visitors access books | | |
| 11. Duplicate travel authority | | |
| 12. Duplicate fuel requisition book | | |
| 13. Equipment removal authority books | | |
| 14. Duplicate vehicle daily inspection books | | |
| 15. vehicle logbook | | |

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FORM OF TENDER NO: MTC 13 2025/2026

SUPPLY AND DELIVERY BRUSH CUTTERS & CONSUMABLES

| DESCRIPTION | UNIT PRICE | AMOUNT (E) |
|---------------------------|------------|------------|
| FS 450 BRUSH CUTTER STIHL | | |
| NYLON LINE 3.3 MM 6KG | | |
| AUTOCUT 40 - 2 STIHL | | |
| | | |

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FORM OF TENDER NO: MTC 19 2025/2026

E3 CIC CERTIFICATE

MAINTANCE OF AIRCONDITIONERS

| DESCRIPTION | UNIT PRICE E |
|---------------------------------------|-----------------|
| 1800 BTU | |
| 2400 BTU | |
| 1200 BTU | |
| 1400 BTU | |
| 3200 BTU | |
| 4800 BTU | |
| 1800 BTU | |
| 2400 BTU | |
| 1200 BTU | |
| Labour charge on servicing (per hour) | |

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**SOURCES OF SUPPLY TENDER DOCUMENT**

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Quality Management System

Originated by:
Town TreasurerApproved by:
CEODate of revision:
01/02/2026Revision no: 1
Page 55 of 71**FORM OF TENDER NO: MTC 20 2025/2026****C1 CIC CERTIFICATE****SUPPLY AND DELIVERY OF ASPHALT OVERLAY**

| ITEM | DESCRIPTION | UNIT | UNIT PRICE (E) | Comments |
|------|---|----------------|----------------|----------|
| 1.0 | Site establishment | Item | | |
| 1.2 | Extra over item 1.0 establishment for milling equipment (Recycler, milling machine, Water bowser, Pad foot roller, smooth wheel roller, Grader, Mechanical Broom) | Item | | |
| 1.2 | Milling 30mm asphalt | m ² | | |
| 1.3 | Tack coat | m ² | | |
| 1.4 | Priming (MC30) | m ² | | |
| 1.5 | 30mm asphalt overlay | m ² | | |
| 1.6 | 40mm asphalt overlay | m ² | | |
| 1.7 | Cleaning of road. | m ² | | |
| 1.8 | Patching | m ² | | |
| 1.9 | Recycling 210mm depth excluding cement stabilization | m ² | | |
| 1.10 | Recycling 300mm depth excluding cement stabilization | m ² | | |
| 1.11 | Recycling 210mm depth including 3% cement stabilization | m ² | | |
| 1.12 | Recycling 300mm depth including 3% cement stabilization | m ² | | |
| 1.13 | Asphalt | Ton | | |

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| | | | | |
|------|--|----------------|--|--|
| 1.14 | Milling 210mm depth with 3% cement stabilization | m ² | | |
|------|--|----------------|--|--|

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FORM OF TENDER NO: MTC 14 2025/2026

C6 CIC CERTIFICATE

SUPPLY OF DRAIN CLEANING SERVICES

| No. | Description | Unit | Price | COMMENTS |
|-----|--|------|-------|----------|
| | Drain cleaning (inclusive of all hand tools, power tools, small equipment and plant if required) | | | |
| 1. | Concrete lined drains (fully silted) | | | |
| 1.1 | with depth of 0 and up to 300mm and width of 0 and up to 300 | m | | |
| 1.2 | with depth of 301mm and up to 600mm and width of 301mm and up to 750mm | m | | |
| 1.2 | with depth over 601mm and width over 751mm | m | | |
| 2 | Concrete lined drains (half silted) | | | |
| 2.1 | with depth of 0 and up to 300mm and width of 0 and up to 300 | m | | |
| 2.2 | with depth of 301mm and up to 600mm and width of 301mm and up to 750mm | m | | |
| 2.3 | with depth over 601mm and width over 751mm | m | | |
| 3 | Stone pitched drains (fully silted) | | | |
| 3.1 | with depth of 0 and up to 300mm and width of 0 and up to 300 | m | | |
| 3.2 | with depth of 301mm and up to 600mm and width of 301mm and up to 750mm | m | | |
| 3.3 | with depth over 601mm and width over 751mm | m | | |
| 4 | Stone pitched drains (half silted) | | | |

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| | | | | |
|-----|--|---|--|--|
| 4.1 | with depth of 0 and up to 300mm and width of 0 and up to 300 | m | | |
| 4.2 | with depth of 301mm and up to 600mm and width of 301mm and up to 750mm | m | | |
| 4.3 | with depth over 601mm and width over 751mm | m | | |
| 5 | <u>Pipe Jetting</u> | | | |
| 5.1 | Pipe size with diameter 300mm | m | | |
| 5.2 | Pipe size with diameter 450mm | m | | |
| 5.3 | Pipe size with diameter 600mm | m | | |
| 5.4 | Pipe size with diameter 750mm | m | | |

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FORM OF TENDER MTC 16 2025/2025

SUPPLY AND DELIVERY OF REFRESHMENTS DÉCOR AND CATERING SERVICES

| DESCRIPTION | PRICE |
|----------------------------|-------|
| 1. Office Meeting Meals | |
| 2. Staff Parties | |
| 3. Venue Decorations | |
| 4. Farewell Parties | |
| 5. Breakfast meeting meals | |
| 6. Workshop Luncheon | |

Tenderers are allowed to submit for more than one (1) tender for goods, services and works, but cannot buy more than (5) tenders.

Tenders will be charged separately.

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OMISSIONS AND VARIATIONS FROM COUNCIL'S SPECIFICATION

(To be completed by the Tenderer)

Tenders will be held to be entirely in accordance with the Council's specification except in the respect stated hereunder and the items offered will be subject to rejection if found on delivery that it does not comply with the Council's specification or variations which have been approved in writing.

If the Tender is not in accordance with the Council's specification in all respects, the tenderer must state so here.


NAME OF TENDERER IN FULL: _____

SIGNATURE

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All documents must be submitted or attached following the above checklist sequence.

11.0

INFORMATION REQUIRED FROM TENDERERS

Council will require the tenderers to submit the following information alongside the tender documents:

- i) Relevant Experience
A detailed reference list stating examples of similar work undertaken, stating the size of the establishment and the total cost of the work done.
- The reference list must be a detailed listing of a contact name, address and telephone numbers of at least three recent (i.e. three years and less) clients who can be contacted to obtain a reference.

12.1 Payments for the tender fee should be made to Matsapha town Council BANK ACCOUNTS listed in the table below or at the Matsapha "Revenue Office". **The REFERENCE to be used when making payment is: the tender number for which submission is being made for.**

ACCOUNT NAME: Matsapha Town Council

BANK NAME: Standard Bank (Matsapha Branch)

ACCOUNT NO: 9110003236915

BRANCH CODE: 663464


13. EVALUATION OF TENDERS

- i. Council intends to award the contract based on proven ability by the tenderer to carry out the assignment, as directed in the tender document.
- ii. The evaluation committee, appointed by the Council shall evaluate the Tender on the basis of the following factors and their weighting:
- Adequacy and compliance to the specifications and standards (10).
 - Delivery within the required time (20).
 - Specific experience and past performance of the Tenderer related to the assignment (20)
 - Prices and quality of the goods quoted - the lowest priced will always be preferred but not at the expense of quality (30).
 - Financial Capacity (15).
 - References (5)

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13.1 PAYMENT SCHEDULE

The Tenderer shall be paid as follows:

- a. The Supplier's request (s) for payment shall be made to the Matsapha Town Council in writing, accompanied by an invoice describing, as appropriate, the Goods delivered, Purchase Order Number and by documents submitted pursuant to the general conditions of contract clause, and upon fulfilment of other obligations stipulated in the Contract.
- b. Payment shall be made promptly by the Matsapha Town Council, but within Thirty (30) days after submission of an original invoice.

13.2 AWARD OF CONTRACT

The contract will be awarded following a thorough evaluation exercise. The Council will publish a notice of intention to award on the ESPPRA Website and will notify other tenderers that they were unsuccessful. However, this will be done after the lapse of intention to award notice published on ESPPRA website and sent to all tenderers. The intention to award notice is published after the award decision and last for a period of 10 working days.

14.0 CONFIDENTIALITY

Information relating to evaluation of Tender and recommendations concerning awards shall not be disclosed to the Tenderers who submitted the Tender or to other persons not officially concerned with the process, until the winning tenderers has been notified that it has been awarded the contract.

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15.0 VALIDITY

This tender will remain valid for Ninety (90) days after the submission date. During this period, the tenderer is expected to keep available all information that might be needed for the assignment. The Council will make its best effort to complete evaluation and award within this period. If the Council wishes to extend the validity period of the Tender, the tenderers who do not agree have the right not to extend the validity of their Tender.

16.0 INDEMNIFICATION

The tenderers that will be awarded this tender will have to sign an indemnity agreement with the Matsapha Town Council.

17.0 OBLIGATIONS OF THE TENDERER

i. Taxes and Duties

The Tenderers and their employees shall be liable for the payment of income and applicable taxes, duties and other imposition as may be levied under the laws and regulations of the Kingdom of Eswatini.

18. GENERAL CONDITIONS OF CONTRACT

18.1 Law Governing Contract

This Contract, its meaning and interpretation, and the relation between the Parties shall be governed by the Applicable Law of the Kingdom of Eswatini.

19 Language

This Contract has been executed in the English language which shall be the binding and controlling language for all matters relating to the meaning or interpretation of this Contract.

20. Notices

Delivery of Notice

Any notice, request or consent required or permitted to be given or made pursuant to this Contract shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the address specified in the Special Condition of Contract.

21. Change of Address

A Party may change its address for notice hereunder by giving the other Party notice in writing of such change to the address specified in the Special Condition Contract.

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22. Location

The Services shall be performed at such locations as are specified heretoand, where the location of a particular task is not so specified, at such locations, whetherin Eswatini or else where, as Council may approve.

23. Authority of Member in Charge

In case the tenderer consists of a joint venture/ consortium/ association of more thanone entity, the Members hereby authorize the entity specified in the Special Condition of Contract to act on their behalf in exercising all the Tenderer’s rights and obligations towards Council under this Contract, including without limitation the receiving of instructions and payments fromCouncil.

24. Authorized Representatives

Any action required or permitted to be taken, and any document required or permitted to be executed under this Contract by Council, or the Tenderer may be taken or executed by the officials specified in the Special Condition of Contract.

25. Taxes and Duties

The Tenderer, Sub-Tenderers, and their Personnel shall pay such indirect taxes, duties, fees, and other impositions levied under the Applicable Law as specified in the Special Conditions of Contract, the amount of which is deemed to have been included in the Contract Price.

26. Fraud and Corruption

Tenderer(s) should be aware that a Tenderer who engages in corrupt, collusive or fraudulent practices will have their proposals rejected or Contract terminated in accordance with Clause 12 General Conditions of Contract and may further be subject to prosecution under the laws of Eswatini.

27. Commission and Fees

It is required that the successful Tenderer will disclose any commissions or fees that may have been paid or are to be paid to agents, representatives, or commission agents with respect to the selection process or execution of the contract. The information disclosed must include at least the name and address of the agent, representative, or commission agent, the amount and currency, and the purpose of the commission or fee.

28. Commencement, Completion, Modification and Termination of Contract

28.1. Effectiveness of Contract

This Contract shall come into effect on the date the Contract is signed by both Parties or at such other later date as may be stated in the Special Conditions of Contract. The date the Contract comes into effect is defined as the Effective Date.

28.2 Commencement of Services

Disclaimer

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The Tenderer shall begin carrying out the Services not later than the number of days after the Effective Date specified in the Special Condition of Contract.

29 Expiration of Contract

Unless terminated earlier, this Contract shall expire at the end of the period after the Effective Date, as specified in the Special Conditions of Contract.

30. Modifications or Variations

Any modification or variation of the terms and conditions of this Contract, including any modification or variation of the Scope of the Services, may only be made by written agreement between the Parties. However, each Party shall give due consideration to any proposals for modification or variation made by the other Party.

31. Force Majeure

Definition

For the purposes of this Contract, "Force Majeure" means an event which is beyond the reasonable control of a Party, and which makes a Party's performance of its obligations under the Contract impossible or so impractical as to be considered impossible under the circumstances.

32. No Breach of Contract

The failure of a Party to fulfil any of its obligations under the contract shall not be considered to be a breach of, or default under, this Contract insofar as such inability arises from an event of Force Majeure, provided that the Party affected by such an event (a) has taken all reasonable precautions, due care and reasonable alternative measures in order to carry out the terms and conditions of this Contract, and (b) has informed the other Parties as soon as possible about the occurrence of such an event.

33. Extension of Time

Any period within which a Party shall, pursuant to this Contract, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action because of *Force Majeure*.

34. Payments

During the period of their inability to perform the Services because of an event of *Force Majeure*, the tenderers shall be entitled to continue to be paid under the terms of this Contract, as well as to be reimbursed for additional costs reasonably and necessarily incurred by them during such period for the purposes of the Services and in reactivating the Service after the end of such period.

35. Good Faith

The Parties undertake to act in good faith with respect to each other's rights under this Contract and to adopt all reasonable measures to ensure the realization of the objectives of this Contract.

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35.1 Settlement of Disputes

35.2 Amicable Settlement

The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Contract and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this Contractor its interpretation.

36. Dispute Resolution

Any dispute between the Parties as to matters arising pursuant to this Contract that cannot be settled amicably within thirty (30) days after receipt by one Party of the other Party's request for such amicable settlement may be submitted by either Party for settlement in accordance with the provisions specified in the Special Conditions of Contract.

37. Conflict of Interests

The Tenderer shall hold Council's interest's paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

38. Tenderers not to Benefit from Commissions, Discounts, etc.

The payment of the Tenderer pursuant to a signed contract in relation to services rendered and or goods delivered shall constitute the Tenderer's only payment in connection with the signed contract or an invoice delivered.

39. Tenderers and Affiliates Not to be Otherwise Interested in Project.

The Tenderer agrees that, during the term of this Contract and after its termination, the Tenderer and any entity affiliated with the Tenderer, as well as any Sub- Tenderer(s) and any entity affiliated with such Sub- Tenderers, shall be disqualified from providing goods, works or services (other than consulting services) resulting from or directly related to the tenderer services for the preparation or implementation of the project.

40. Prohibition of Conflicting Activities

The Tenderer shall not engage and shall cause their Personnel as well as their Sub-Tenderer(s) and their Personnel not to engage, either directly or indirectly, in any business or professional activities which would conflict with the activities assigned to them under this Contract.

41. Termination

Either party may terminate the said contract in case of occurrence of any of the events specified in the contractual document. In such occurrence with just cause shall give a thirty (30) day written notice period to the other party.

- a) 41.1 If the tenderers do not remedy a failure in the performance of their obligations under the contract, within thirty (30) days after being notified or

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within any further period as Council may have subsequently approved in writing.

- b) If the tenderers become insolvent or bankrupt.
- c) If the tenderers, in the judgment of Council has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.
- d) If, as the result of Force Majeure, the Tenderer are unable to perform a material portion of the Services for a period of not less than sixty (60) days.
- e) If Council, in its sole discretion and for any reason whatsoever, decides to terminate this Contract.
- f) If the tenderers fail to comply with any final decision reached because of arbitration proceedings.

42 Termination at the instance of the tenderers

The tenderers may terminate this Contract, by not less than thirty (30) days' written notice to Council, such notice to be given after the occurrence of any of the events specified in the contract.

- a) If Council fails to pay any money due to the tenderers pursuant to this Contract and not subject to dispute pursuant to failure to make payments on the agreed time limits hereof within forty-five (45) days after receiving written notice from the tenderers that such payment is overdue.
- b) If, as the result of Force Majeure, the tenderers are unable to perform a material portion of the Services for a period of not less than sixty (60) days.
- c) If the Council fails to comply with any final decision reached because of arbitration pursuant to this contract.

43. Payment upon Termination

Upon termination of this Contract Council shall make the following payments to the Tenderer:

- a) Payment pursuant to services satisfactorily performed prior to the effective date of termination.
- b) Except in the case of termination pursuant to paragraphs (a) through (c), and reimbursement of any reasonable cost incidental to the performance of the contract.

44. Obligations of the tenderers

Standard of Performance

The tenderers shall perform the Services and carry out their obligations hereunder with

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all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. The tenderers shall always act, in respect of any matter relating to this Contract or to the Services, as faithful advisers to Council, and shall always support and safeguard Council’s legitimate interests in any dealings with tenderer (s) or third Parties.

45. Insurance

The tenderer (s) shall take out and maintain, and shall cause any Sub- Tenderer(s) to take out and maintain, at their (or the Sub-Tenderers’, as the case may be) own cost but on terms and conditions approved by Council, insurance against the risks, and for the coverage, as shall be specified in the Special Conditions of Contract; and (b) at Council’s request, shall provide evidence to Council showing that such insurance has been taken out and maintained and that the current premiums have been paid.

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ANNEXURE 2 - FORM TECH-7: DECLARATION OF ELIGIBILITY

[The Tenderer must provide a signed declaration on its company letterhead in the following format. If the Tender is being presented by a joint venture or consortium all members must each sign their own declaration.]

[>>>Name of Tenderer, Address, and Date>>>]

To: The Chief Executive Officer Matsapha Town Council, Cnr College & Airport Rd
P.O. Box 1790 Matsapha

Dear Sirs,

Re: Tender Reference: TENDER NO. 001 ANNUAL SOURCES OF SUPPLY 2025/2026.

We hereby declare that: -

- (a) We, including any joint venture partners or consortium partners, are a legal entity and have the legal capacity to enter into the contract;
- (b) We are not insolvent, in receivership, bankrupt or being wound up, our affairs are not being administered by a court or a judicial officer, our business activities have not been suspended, and we are not the subject of legal proceedings for any of the foregoing;
- (c) We have fulfilled our obligations to pay taxes and social security contributions;
- (d) We have not, and our directors or officers have not, been convicted of any criminal offence related to our/their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter a contract within a period of five years preceding the commencement of the procurement proceedings; and
- (e) We do not have a conflict of interest in relation to the procurement requirement.

Signed
Authorised Representative

Date

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I/We the undersigned, hereby acknowledge myself/ourselves fully conversant with the details and the conditions set out in the special conditions and specifications and with the general conditions of purchase and conditions of tender attached and hereby agree to supply, deliver and off-load in accordance therewith:

NAME OF TENDERER (in full) _____

BUSINESS ADDRESS:

.....

TELEPHONE NUMBER:

EMAIL ADDRESS:

Name of Person authorised to sign this tender:

.....

(BLOCK LETTERS)

Signature of person authorised to sign this tender:

DATE _____ AS WITNESS:

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ANNEXURE 3 - Tender-Securing Declaration

[The Tenderer shall fill in this Form in accordance with the instructions indicated.]

Date: [date (as day, month and year)]

Tender No.: [number of tendering process]

Alternative No.: [identification No if this is a Tender for an alternative]

To: [complete name]

We, the undersigned, declare that:

We understand that, according to your conditions, tenders must be supported by a Tender-Securing Declaration.

We accept that we will automatically be suspended from being eligible for tendering in any contract with Council for the period of [number of months or years] starting on[date], if we are in breach of our obligation(s) under the tender conditions, because we:

- (a) have withdrawn our Tender during the period of tender validity specified in the Form of Tender; or
- (b) having been notified of the acceptance of our Tender by Council during the period of tender validity, (i) fail or refuse to execute the Contract; or (ii) fail or refuse to furnish the Performance Security, if required, in accordance with the TENDER.

We understand this Tender Securing Declaration shall expire if we are not the successful tenderer, upon the earlier of (i) our receipt of your notification to us of the name of the successful Tenderer; or (ii) twenty-eight days after the expiration of our Tender.

Signed: [signature of person whose name and capacity are shown] In the capacity of [legal capacity of person signing the Tender Securing Declaration]

Name: [complete name of person signing the Tender Securing Declaration]

Duly authorized to sign the tender for and on behalf of: [complete name of Tenderer]

Dated on _____ day of _____, _____ [date of signing]
Corporate Seal (where appropriate)

[Note: In case of a Joint Venture, the Tender Securing Declaration must be in the name of all partners to the Joint Venture that submits the tender.]

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